**NAME**
Address, City, State Zip Code

Phone number with area code (texting is an option)
Personal email address; College email address

**OBJECTIVE**
To obtain an undergraduate research experience in the area of ………….

**EDUCATION**

Month/Year to present College name

 Total hours attained: [enter #]; GPA: [enter GPA]

 Field of Study: [enter major]

 Relevant coursework completed: [list college course names completed that are relevant to the field of study, skip this if no career-relevant courses have been completed yet]

Month/Year-to-Month/Year High School name, Class of [enter year]

**EXPERIENCE** [in descending order]
Month/Year-to-Month/Year [enter name of employer]

[enter job title]

 [enter primary responsibilities]

Month/Year-to-Month/Year [enter name of employer]
[enter job title]
[enter primary responsibilities]

 **RESEARCH EXPERIENCE**
Year [description]

**CLASS PROJECTS** (create this section if you want to share information about significant class projects completed)

Year enter course name, describe project, concepts/technologies used, and the final deliverable

Year enter course name, describe project, concepts/technologies used, and the final deliverable

## **ADDITIONAL TRAINING**

Year [enter]

Year [enter]

Year [enter]

## **LEADERSHIP, RECOGNITIONS, AWARDS and COMMUNITY SERVICE**

Year [enter]

Year [enter]

Year [enter]

## **AFFLIATIONS**

Year [enter]

Year [enter]

## **TRAVEL**

Year [enter]

Year [enter]

## **OTHER SKILLS**

Languages
Computer
Technology

**References**

|  |  |  |  |
| --- | --- | --- | --- |
| Joe Smith, MS | College Professor | 333.333.3333 | JS890@MSW.edu |
| Robert Engle, DVS | Veterinarian | 333.333.3333 | RE4520@vetsvc.com |
| Angel Smith | Academic Advisor | 333.333.3333 | AS58908@msw.edu |
| June Black | Dean | 333.333.3333 | JB902445@equ.edu |