

**Strategic Quality Enhancement Committee**  
**Meeting Minutes**  
**October 31, 2023**

**Present:** **CET:** Christina Horton, Stella Lovato, Barbara Hong, Sitakanta Mohanty **SS:** Fidel Bem

**Not Present:** **CET:** Naydeen González-De Jesús, Jonathan Lee, Amy Chaye Pena, Clare Iannelli, Cassandra Rinconnes, Victoria Moe **CS:** Usha Venkat, **SS:** Myra Navarro, Lennell Clay

**In attendance:** Savithra Eratne, Catherine Coppersmith

**I. Call to Order:**

Savitha Eratne called the meeting to order at 2:05 pm on October 31st held in person.

**II. Request for Recommendation(s):**

Recommendations were requested to fill two SQEC Academic Liaison Vacant Positions as well as one College Services Liaison Vacant Position. Recommendations will be reviewed during the next SQEC meeting which is scheduled for November 21, 2023.

**III. SAC Scores Fall 2023:**

The committee reviewed Strategic Plans for randomly selected units and provided evaluations based on given rubrics.

**IV. Next Meeting and Adjournment:**

The next meeting is Tuesday, November 21, 2023 from 2:00-3:00 p.m. via Zoom. With no other items for discussion, the meeting adjourned at 3pm.

Minutes submitted by: Catherine Coppersmith- November 21, 2023

Approved by: Committee – November 21, 2023